Welcome to tonight's City Council meeting!

The elected officials of the City of Bonners Ferry are appreciative of an involved constituency. Testimony from the public is encouraged concerning issues when addressed under the <u>Public Hearing</u> portion of the agenda. Any individual who wishes may address the council on any issue, whether on the agenda or not, during the <u>Public Comments</u> period. Normal business will preclude public participation during the business portion of the meeting with the discretion left to the Mayor and Council. <u>Special accommodations</u> to see, hear, or participate in the public meeting should be made at City Hall within two days of the public meeting.

Vision Statement

Bonner's Ferry, "The Friendliest City", strives to achieve balanced growth, builds on community strengths, respects natural resources, promotes excellence in Government, and values quality of life.

AGENDA
CITY COUNCIL MEETING
Bonners Ferry City Hall
7232 Main Street
267-3105
February 6, 2018
7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING

Fee Increase Hearing – Application Fees for Water, Sewer, and Electric Services (attachment)

GUESTS

Jennifer VanEtten - Kootenai River Days

PUBLIC COMMENTS

Each speaker will be allowed a maximum of five minutes, unless repeat testimony is requested by the Mayor/Council

REPORTS

Police/Fire/City Administrator/Economic Development Coordinator/Urban Renewal District

CONSENT AGENDA

- 1. Call to Order/Roll Call
- 2. Approval of Bills and Payroll
- 3. Treasurer's Report
- 4. Approval of January 16, 2018 Council Meeting Minutes

OLD BUSINESS

NEW BUSINESS

- 5. City Approve Purchase of Council Room Blinds (attachment)
- 6. Pool Authorize Advertisement for Lifequards
- 7. City Authorize Mayor to Sign Amended Plat of Lot 1, Block 1 Amended Plat of North Ridge Estates (attachment)

- 8. City Approve Corrected Wage Memo Dated July 1, 2014 (attachment)
- 9. City Discuss Security Counter in Clerk's Office in City Hall

EXECUTIVE SESSION PURSUANT TO IDAHO CODE 74-206, SUBSECTION 1

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student:
- (c) To acquire an interest in real property which is not owned by a public agency;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code:
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement:
- (g) By the commission of pardons and parole, as provided by law;
- (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law:
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or
- (j) To consider labor contract matters authorized under section 67-2345A [74-206A] (1) (a) and (b), Idaho Code.

ADJOURNMENT

INFORMATION

- 10. Electric/Water/Sewer Profit/Loss Reports (attachment)
- 11. City Claim for Damage (attachment)

Notice Fee Increase Hearing

The City of Bonners Ferry will meet on February 6, 2018 at 7:00 p.m. in the City Hall Council Chamber, 7232 Main Street, Bonners Ferry, Idaho, for the purpose of taking public testimony regarding the new fees listed below and to explain the reasons for such fees. The following items will be considered:

Application Fees for Water, Sewer, and Electric Services:

	<u>Water</u>	<u>Sewer</u>	<u>Electric</u>
Residential	\$ 75.00	\$40.00	\$200.00
Commercial	\$150.00	\$40.00	\$330.00
Commercial 3 Phase			\$530.00

Any person requiring a special accommodation due to a disability condition should contact the Bonners Ferry City Clerk at (208) 267-3105. This contact should be made at least two days prior to the hearing.

Please publish as an advertisement: January 25, 2018

February 1, 2018





Date:

December 29, 2017

To:

City Council

From:

Mike Klaus, City Engineer/Admin

Subject: Proposed Utility Application Fees

In 2017 the City completed many estimates for water, sewer, and electric services. Currently, when a prospective customer asks for an estimate for service, the department heads spends time to develop that estimate. Several times in 2017, prospective customers did not move forward with purchasing the service applied for. In one case, the electric department head spent over 10 hours getting equipment quotes to provide an upgraded service for a customer that eventually backed out.

I am recommending that we institute an application fee for recovering the average cost of providing estimates. The table below shows my calculations for what those fees should be.

Application Fees for Water, Sewer, and Electric Services

	W	<u>ater</u>		<u>Se</u>	wer		<u>Ele</u>	<u>ctric</u>	
	Hours		Fee	Hours		Fee	Hours	F	ee
Residential	2	\$	75.0	1	\$	40.0	3 .	\$	200
Commercial	4	\$	150.0	1	\$	40.0	5	\$	330
Commercial 3ph							8	\$	530

Electric Rate

\$ 65.25 Electric Dept Head with Overhead Rate of 1.45

W/S Rate

\$ 37.70 Water/Sewer Dept Head with Overhead Rate of 1.45

Note: Numbers in this table rounded to the nearest \$10

Please contact me with any questions regarding this recommendation.

Thank you,

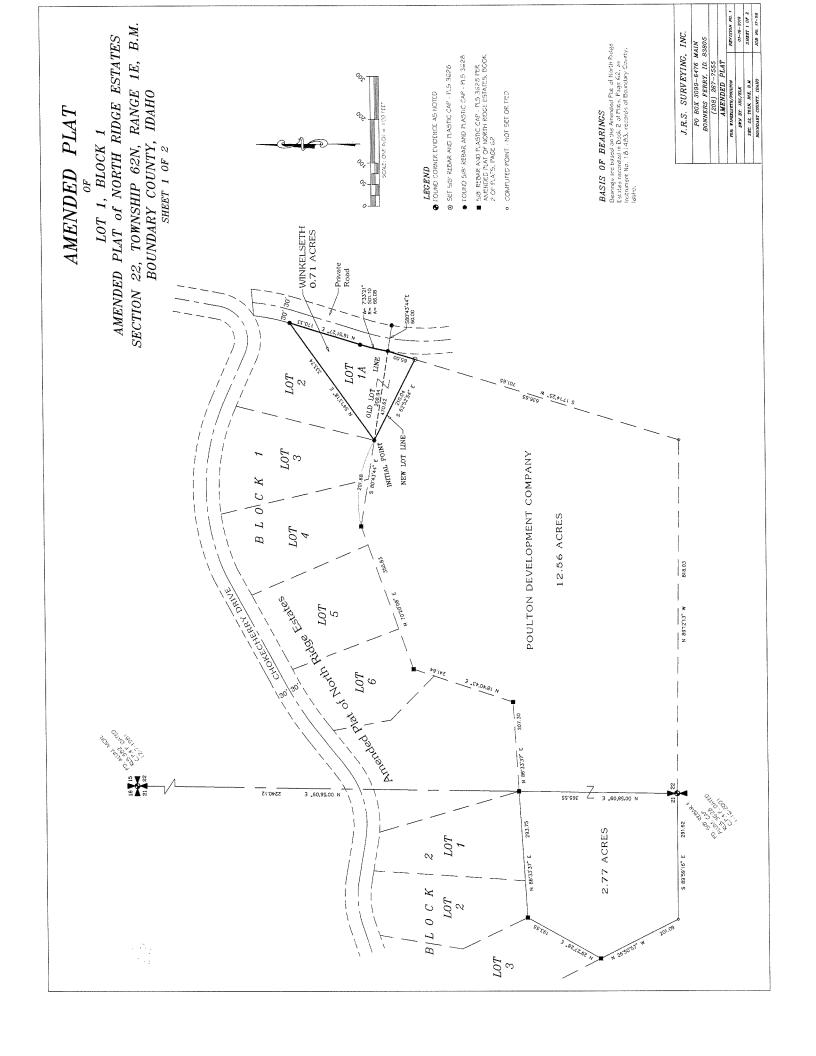
Mike

Blirids Are Us/Idaho 267-7442

Thank You (

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OHNBR'S CERTIFICATION

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BEGINNING in the the abothwest corner of Lot i Block I of the Americal Plut of Neith Robe States. The States Charles When States are concluded in Book States. The States Charles Whyth States to the normany point of shall be It is then to 51 (2017), 1707 (2012) and their them on a circus of the left having a central index of 51 (2017), 1707 (2018) and the states of States them on a circus of the left having a central index of 1703/21, and a reduce of 5011 (10 test; for an arc declarate of 600 for (3000) and 1703/21, and a reduce of 500 (10 test; for an arc declarate connection of 600 for (3000) and 1703/21, and a reduced connection of 600 for (3000) and 1703/21, and a reduced connection of 600 for (3000) and 1703/21, and a reduced connection of 600 for (3000) and 1703/21, and

Date	Date	Date
Wade Wirkelbeth	Nicole J. Winkelacth	Carrie Figains, President Pouton Ocielopinent Company

NOTARY FUBLIC ACKNOWLEDGEMENT

State of Idaho | 55 County of Boundary |

impoind and wife, proved to me on the basis of applicationy evidence to be the previous who executed the foregoing Owner's Certificate and admontededed to me that they signed the same , personally appeared Wade Wirkelseth and Nicole J. Whikelseth, as their free and voluntary act and deed for the uses and purposes herein stated. , in the year of 2018, before me ic yeb

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NOTARY PUBLIC ACKNOWLEDGEMENT

State of Idaho | 55 County of Boundary |

personally applicated Carre highest President of the Paritian Development Company, proved to me on the basis of satisfactory evidence to be the person who exertised the foregoing Owner's Certificate on behalf of said company and actionwishded to me that the righed the same as her free and voluntary act and deed for the uses and purposes , in the year of 2018, before me day of heren stated

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Chairman, Board of County Continuosioners

COUNTY TREASURER'S CERTIFICATE

thereby certify that the required taxes on the above described property have been fully paid to and including the year 80....

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WATER AND SEWER STATEMENT

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COUNTY SURVEYOR'S CERTIFICATE

I hereby cartiy that I have examined the herean Amended Plat of Lot 1. (Block 1., appendixed Plat of Lot 1.) Block 1. appendixed Plat of North Rodge Estates and have eleterimized that it complex with appendixele State stattes and County ordinances regarding Pats and eletivision regulators.

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Acting Boundary County Surveyor

PLANNING COMMISSION CERTIFICATE

I hereby certify that this plat has been examined and approved.

Boundary County Planning Director

COUNTY ROAD SUPERINTENDENT'S CERTIFICATE

Nous Plat has been examined

Boundary County Road Superintendent

AMENDED PLAT

LOT 1, BLOCK 1

SECTION 22, TOWNSHIP 62N, RANGE 1E, B.M. AMENDED PLAT of NORTH RIDGE ESTATES BOUNDARY COUNTY, IDAHO SHEET 2 OF 2

COVENANTS, CONDITIONS, & RESTRICTIONS
The Pir, in subject to the Dead Restrictions and Restriction Control
as recorded in Book 92 of Instrument, Page 236, as Instrument
Righter 17 Edd., records of Boundary Country, Unitio.

CITY COUNCIL APPROVAL

This plat has been reviewed and screpted as being within the Area of Oby impairt agreement, ORD, 499. Pursuant to the agreement, the Gity Council authorities the agnature of the plat on this ____ day of ___

Mayor, City of Bonners Ferry

SURVEYOR'S CERTIFICATION

I, James R. Staples, Utilite Land Surveyor No. 3620, do hereby scently that the olds linered to a time and correct representation of a servey made by mer or under my detect systemsom or machinemate with the saw of the State of later (date) close 31. 7703, 1.973, and table obtained obtained to be previously 1906) and accorded methods and procedures of surveying.



COUNTY RECORDER

This Plat was filed for record in the other of the Recorder of Boundary County. ldatio, at the request of J.R.S. Surveying, Inc. this ...

.m. and duly recorded in as traproment No. , 20:8, 35__ of Plath, Page

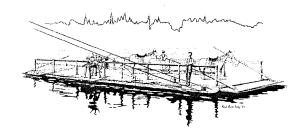
County Recorder

Deputy Recorder

SHERT 2 OF 2

5HERT 2 OF 2

JOB NO. 17-98 J.R.S. SURVEYING, INC. PO BOX 3099-6476 MAIN BONNERS FERRY, 1D, 83805 (208) 267-7555 AMENDED PLAT SEC. 22, 782N, FOE, B.M. BOUNDARY COUNTY, IDAHO TOR WINKELSKTB/POULTON DWN BY: JRS/XLK





Date:

February 6, 2018 (clarification of SJB memo of 29 May 2014, Revised 7/2/14)

To:

City Council

From:

Mike Klaus, City Engineer/Administrator

Summary: The memo below was approved by Council on 7-1-2014. However, we have found errors in the memo that should be corrected for future wage calculations. The errors and the corrections are shown in bold, with respect to the foreman and superintendent increases. I am requesting that the document be approved by Council

with the edits shown.

Following is a wage adjustment proposal for the Council Consideration:

The wage increase to be a minimum of 5%, except new hires within the past 6 months and to be effective first full pay period in Fiscal Year 2015.

Office staff and police:

Increase the office staff by \$1.25 per hour.

Water/Sewer/Street

Use a wage chart for our employees who work in the Water, Sewer, and Street Departments, departments which are generally considered municipal public works.

We have for a number of years used a chart for the water/sewer employees with a base wage (currently \$15.23) plus 50 cents per certification. Then if an employee is a foreman this amount is increased by 5 10% and the superintendent is increased by 20 30%. The recommendation is to adapt this existing process to include the street department.

The existing water/sewer certifications are as follows:

Water Treatment 1 through 4

Water Distribution 1 through 2

Sewer Treatment 1 through 3

Sewer collections 1 through 2

Backflow Tester

The proposal would be to add the following street certifications as follows:

Weed Applicator

Roads Scholar (LHTAC)

Roads Master (LHTAC)

Street Operator 1 through 4

Operator 1 – 4,000 hours street department experience and department head recommendation

CDL/Basic truck driving,

Basic street maintenance skills

Basic mechanic skills

Basic small tractor operator

Basic large equipment operator

Operator 2 - 10,000 hours street department experience and department head

recommendation

Proficient with front end-loaders

Basic backhoe operator

Proficient with small tractors

Basic grader operator

Operator 3 - 14,000 hours street department experience and department head

recommendation

Proficient with all equipment

Proficient with mechanic skills on street and parks equipment

Requires minimal supervision to complete normal street and parks work

Operator 4 - 20,000 hours street department experience and department head

recommendation

Able to supervise a crew

Able to set up jobs, estimate cost, create material list, and order materials

Can use a transit/level proficiently for leveling, elevations, and grading

Can deal with the public professionally and with confidence

The proposal would also be to add one additional water certification as follows:

Primary Water Plant operator of Record – This is the individual, currently Doug Ladely, will be increase by \$3.50 per hour.

Fire, Police, and Janitors

Across the board 5% increase

Pool

Increase the entry level pay by 5%. Which will result in the following:

Lifeguard Scale	\$ 7.67	
Water Safety Instructor (WSI)	\$ 0.50	
Lifeguard Instructor Certification (LGI)	\$ 0.50	
Lifeguard Superintendent adjustment	120%	of standard scale
Lifeguard with WSI	\$ 8.17	
Lifeguard with WSI and LGI	\$ 8.67	
Superintendent with WSI	\$ 9.80	
Superintendent with WSI and LGI	\$ 10.40	

Salaried Increase the City Clerk and City Administrator by 5%

CITY OF BONNERS FERRY ELECTRIC FUND MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: December, 2017

		DOC	DOLLARS	MWH SOLD	2.00	# of Cust.
	ENERGY SALES	This Month	Year to Date	This Month	Year to Date	This Month
1	Residential & Farm	\$184,994	\$443,377	2,688,205	6,499,246	2,015
7	Residential Seasonal					
3	Commercial - small (50 KVA or less)	\$47,652	\$126,705	708,170	1,842,363	456
4	Commercial - large (over 50 KVA)	\$87,469	\$269,229	1,425,059	4,467,831	188
2	Industrial	\$98,998	\$283,954	1,855,087	5,419,023	12
9	Irrigation and/or drainage pumping	\$1,977	\$6,111	25,632	78,427	8
7	Public Street Lighting	\$2,450	\$7,351		0	3
8	Interdepartmental	\$4,516	\$13,225	69,541	198,630	28
6	Self Consumed	\$257	\$777	3,385	10,232	3
10					0	
11			The state of the s			
12	Total (1 thru 11)	\$428,313	\$1,150,729	6,775,079	18,515,752	2,713
				INCOME STATEMENT		
	OTHER REVENUES				This Month	Year to Date
13	Pole Use	0\$		1. Total operating Revenue (line 18)	\$429,578	\$1,154,449
14	Connects, Door Hangers, Capitalization	\$1,205	\$3,630	2. Operating revenue deductions:		
15	Conservation			3. Total operating expenses (line 30)	\$363,559	\$837,477
16	Misc. Electric Revenue	09\$	06\$	4. Depreciation	\$41,315	\$123,945
17	Total Misc. Revenue (13 thru 15)	\$1,265	\$3,720	5. Amortization		
18	Total Operating Revenue (12 + 16)	\$429,578	\$1,154,449	6. Taxes (transfer to General Fund)	\$21,479	\$57,723
				7. Tax equivalents (interest to General Fund)	\$3,054	\$8,923
	OPERATING EXPENSES			8. Total operating revenue deductions(3 thru 7)	\$429,407	\$1,028,068
19	Generation	\$24,708	\$76,415	9. Operating Income (1 minus 8)	\$171	\$126,381
20	Power Purchases - BPA	\$201,841	\$409,407	OTHER INCOME		
21	Power Purchases - Other			10. Interest	\$3,054	\$8,923
22	Maintenance - General Property	\$6,093	\$16,313	11. Misc. Non-operating revenue (net)	\$1,809	\$2,704
23	Conservation				\$4,863	\$11,627
24	Customer's Srvc & Record	\$954	\$2,285	13. Gross Income (9 + 12)	\$5,034	\$138,008
25	Total Ops & Treatment Expense					
56	Administrative and General	\$58,225	\$176,250	14. Interest on long term debt		
27	Transmission	\$4,208	\$10,810	15. Interest on investment of municipality	\$2,603	\$7,809
28	Distribution	\$63,362	\$135,834	- 1		
29	Rolling Equipment	\$4,168	\$10,163	17. BPA Expenditures		
30	Total Operating Expenses(19 thru 29)	\$363,559	\$837,477	_		
				19. Total Income deductions (14 thru 18)	\$2,603	\$7,809
				20. Net Income (13 minus 19)	\$2,431	\$130,199

CITY OF BONNERS FERRY WATER FUND MONTHLY FINANCIAL AND OPERATING REPORT

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REPORT FOR THE MONTH OF:
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SALES This Month Year to Date This Month Year Commercial: arraye \$55.866 \$172,415 206.554 2.08 Commercial: arraye \$72.987 \$172,415 206.554 1.2 Commercial: arraye \$72.987 \$1.645 4.554 1.2 Interdepartmental \$383 \$1.149 4.554 2.0 Pumping & Drainage \$288 \$224,001 4.554 4.16 Wholessale \$289 \$2240 4.16 4.16 Pumping & Drainage \$281,389 \$2294,001 4.16 4.16 Total Operating Revenue (array Revenue) \$220 \$3.18 4.16 1.16 Connect Fees \$240 \$3.85 2. Operating Revenue (array feerone) 4.16 Connect Fees \$240 \$3.86 \$3.86 3. Total operating Revenue (line 16) 1.16 Connect Fees \$240 \$3.87 \$3.87 \$3.87 3. Total operating Revenue (line 26) 1.16 Connect Fees \$254 \$3.87 \$3.87 <t< th=""><th></th><th>DOLI</th><th>DOLLARS</th><th>Cubic Feet Sold</th><th></th><th># of Cust.</th></t<>		DOLI	DOLLARS	Cubic Feet Sold		# of Cust.
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Commercial - small \$12,292 \$17,596 \$24,876 \$16,528 \$1,404 \$1,121 Commercial - large \$12,392 \$1,645<	1 Residential	\$55,856	\$172,415		2,091,115	1,095
Commercial-large \$12.392 \$42.815 Hibrardepartmental \$391 \$1.845 Hibrardepartmental \$391 \$1.845 Hibrardepartmental \$383 \$1.149 Hibrardepartmental \$383 \$1.149 Hibrardepartmental \$4.16 Hibrardepartmental \$583 \$1.268 Hibrardepartmental \$4.16 Hibrardepartmental \$1.389 \$2.240 Hibrardepartmental \$1.240 Hibrardepart	Commercial -	\$22,281	\$75,659		1,219,718	215
Intercepartmental \$399 \$1,449	- Commercial -	\$12,392	\$42,875		818,625	83
Winolesafe 5283 \$1.49 Houdustrial 586 \$258 5284 Houdustrial 586 \$258 5284 Houdustrial 581.389 \$284.001 591.422 4.16 Total (1 thru 7) 591.389 \$284.001 1. Total operating Revenue (ine 16) 2. Operating Revenue (ine 17) 2. Operating		\$391	\$1,645		24,721	9
Industrial \$383 \$1.149						
Total (1 thru 7) \$81,389 \$284,001 \$70,442 A 15		\$383	\$1,149			2
Total (1 thru 7)		\$86	\$258			_
OTHER REVENUES 1. Total operating Revenue (line 16) Total operating Revenue (line 29) Total operating Income (line 29) Total operating Income (line 29) Total operation/Maintenance S12348 S1369 S1481 Total operating revenue (net) S12348 S1369 S1		¢04 200	\$204 004	070 442	4 154 179	1 402
Total operating Revenue (line 16) This		600,164	\$4.00 I	. 800	L	101
1. Total operating Revenue (line 16)	OTHER REVENUES					Year to Date
Coin Op Sales \$124 \$365 2 Operating revenue deductions: Misc. Water Revenue \$240 \$3,319 3. Total operating expenses (line 29) Grant Revenue \$240 \$3,319 \$3,684 4. Depreciation Total Operating Revenue (8 + 15) \$91,753 \$297,688 5. Amortization Total Operating Revenue (8 + 15) \$91,753 \$297,688 5. Amortization OPERATING EXPENSES \$200 \$581 8. Taxes (General Fund Transfer) Source of Supply \$797 \$1,481 9. Operating revenue deductions(3 thu 7) Pumping \$72,348 \$41,758 OTHER INCOME Treatment \$1,234 \$1,481 9. Operating Income (1 minus 8) Treatment \$1,481 \$1.0 Interest OTHER INCOME Interpribation \$1,481 \$1.0 Interest Distribution \$1,597 \$1,481 \$1.0 Interest Meter Reading \$7,56 \$1,341 \$1.0 Interest Coustoner Accounting \$7,56 \$1,585 \$1.0 Interest on long term debt Conservation \$2,56				1. Total operating Revenue (line 16)	\$91,753	\$297,685
Misc. Water Revenue \$240 \$3,319 Connect Fees \$240 \$3,684 \$3,684 Connect Fees \$240 \$3,684 Connect Fees \$3,684 \$3,684 Connect Fees \$3,684 Connect Fees \$3,684 Connect Fees Connect Fees \$3,684 Connect Fees		\$124	\$365			
Connect Fees \$240 \$3,319 Grant Revenue \$284 \$3,684 \$3,684 \$2,07,681 \$3,684 \$3,843 \$3,841					\$37,197	\$110,153
Grant Revenue \$364 \$3,684 4. Depreciation Total Operating Revenue (8+15) \$91,753 \$297,685 5. Amortization OPERATING EXPENSES \$200 \$581 8. Taxes (General Fund) Source of Supply \$720 \$581 8. Total operating revenue deductions(3 thu 7) Pumping \$72348 \$41,758 OPHER INCOME Treatment \$12,348 \$41,758 OTHER INCOME Transmission \$143 \$341 10. Interest Distribution \$55,941 \$13,461 11. Misc. Non-operating revenue (net) Meter Reading \$745 \$2,382 13. Gross income (9+12) Meter Reading \$745 \$1,582 \$1,583 Structure Maintenance \$2,56 \$1,585 \$1.585 Structure Maintenance \$2,56 \$1,585 \$1.585 Structure Maintenance \$2,56 \$1,585 \$1.585 Customer Accounting \$2,46 \$5,534 \$1. Interest on investment of municipality Conservation \$2,07 \$3,169 \$5,534 Interest		\$240	\$3,319			
Total Misc. Revenue (9 thru 14) \$364 \$1,684 4. Depreciation						
Total Operating Revenue (8 + 15) \$91,753 \$297,685 5. Amortization OPERATING EXPENSES 6. Taxes (General Fund Transfer) 7. Tax equivalents (Interest to General Fund) Source of Supply \$200 \$581 8. Total operating revenue deductions(3 thru 7) Pumping \$791 \$1,481 9. Operating Income (1 minus 8) Treatment \$12,348 \$41,758 OTHER INCOME Incopration/Maintenance \$1,341 \$1,481 10. Interest Line Operation/Maintenance \$1,362 \$3,561 12. Total other income (10+11) Meter Reading \$745 \$2,382 13. Gross Income (9+12) Meter Maintenance \$215 \$1,585 Structure Maintenance \$2,382 13. Gross Income (9+12) Customer Service \$2,36 \$1,585 Structure Maintenance \$2,46 \$5,94 Customer Accounting \$2,46 \$5,94 Rolling Equipment \$3,169 \$5,534 General & Administrative \$1,00 General & Propertion Maintenance \$1,00 Stal Drobe atting Expenses		\$364	\$3,684		\$29,300	\$87,900
OPERATING EXPENSES \$200 \$581 8. Tax equivalents (Interest to General Fund) Source of Supply \$791 \$1,481 9. Operating Income (1 minus 8) Pumping \$71,348 \$41,758 OTHER INCOME Transmission \$1,434 \$1,481 9. Operating revenue deductions(3 thru 7) Distribution \$1,43 \$1,481 9. Operating revenue deductions(3 thru 7) Distribution \$1,43 \$1,481 10. Interest Distribution \$1,362 \$3,561 11. Misc. Non-operating revenue (net) Line Operation/Maintenance \$7,362 \$3,561 12. Total other income (10+11) Meter Reading \$7,362 \$1,582 13. Gross Income (9+12) Structure Maintenance \$2,46 \$1,585 13. Gross Income (9+12) Customer Service \$2,46 \$5,534 14. Interest on long term debt Customer Accounting \$2,46 \$2,56 \$5,534 14. Interest on investment of municipality Conservation General & Administrative \$1,2,037 \$3,87,97 16. Miscellaneous income deductions (14 thru 16) T	Total Operating Revenue (8	\$91,753	\$297,685	i '		
OPERATING EXPENSES \$500 \$581 8. Tax equivalents (Interest to General Fund) Source of Supply \$791 \$1,481 9. Operating Income (1 minus 8) Pumping \$72,348 \$41,758 OTHER INCOME Transmission \$7,348 \$41,758 OTHER INCOME Distribution \$5,941 \$13,461 17. Misc. Non-operating revenue (net) Line Operation/Maintenance \$7,362 \$3,561 12. Total other income (10+11) Meter Reading \$7,362 \$1,585 13. Gross Income (9+12) 14. Interest on long term debt Customer Service \$2,75 \$1,585 4. Interest on long term debt 14. Interest on investment of municipality Customer Accounting \$2,46 \$5,94 \$5,534 15. Interest on investment of municipality 16. Interest on investment of municipality Conservation \$3,169 \$5,534 16. Miscellaneous income deductions 17. Total Income deductions (14 thru 16) General Property Maintenance \$37,187 \$110,153 18. Net Income (13 minus 17)				1	\$4,588	\$14,885
Source of Supply \$200 \$581 8. Total operating revenue deductions(3 thru 7) Pumping \$791 \$1,481 9. Operating lncome (1 minus 8) Treatment \$12,348 \$41,758 OTHER INCOME Transmission \$143 \$341 10. Interest Distribution \$1,362 \$3,561 17. Misc. Non-operating revenue (net) Line Operation/Maintenance \$7,362 \$2,382 13. Gross Income (9+12) Meter Maintenance \$215 \$1,585 Across Income (9+12) Structure Maintenance \$215 \$1,585 Across Income (9+12) Across Income (9+12) Customer Service \$2,382 13. Gross Income (9+12) Across Income (9+12) Across Income (9+12) Rolling Equipment \$2,46 \$5,38 \$5,534 \$5,534 \$5,534 \$3,169 \$5,534 \$6,613 \$6,613 \$6,613 \$6,613 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615 \$6,615	OPERATING EXPENSES			į .		
Pumping \$791 \$1,481 9. Operating Income (1 minus 8) Treatment \$12,348 \$41,758 OTHER INCOME Transmission \$143 \$341 10. Interest Distribution \$5,947 \$13,461 11. Misc. Non-operating revenue (net) Line Operation/Maintenance \$7,45 \$2,561 12. Total other income (10+11) Meter Reading \$215 \$1,585 13. Gross Income (9+12) Meter Maintenance \$215 \$1,585 14. Interest on long term debt Customer Service \$246 \$590 15. Interest on investment of municipality Customer Accounting \$246 \$590 15. Interest on investment of municipality Rolling Equipment \$3,169 \$5,534 16. Miscellaneous income deductions Conservation \$12,037 \$38,879 16. Miscellaneous income deductions General Property Maintenance \$37,197 \$10,153 18. Net Income (13 minus 17)		\$200	\$581		\$71,085	\$212,938
Treatment \$12,348 \$41,758 OTHER INCOME Transmission \$143 \$341 10. Interest Distribution \$5,947 \$13,461 11. Misc. Non-operating revenue (net) \$ Line Operation/Maintenance \$7,362 \$3,561 12. Total other income (10+11) \$ Meter Reading \$745 \$2,382 13. Gross Income (9+12) \$ Meter Maintenance \$215 \$1,585 41. Interest on long term debt \$ Customer Service \$246 \$590 15. Interest on investment of municipality \$ Customer Accounting \$246 \$550 15. Interest on investment of municipality \$ Rolling Equipment \$3,169 \$5,534 \$ \$ General & Administrative \$12,037 \$38,879 16. Miscellaneous income deductions \$ Conservation General Property Maintenance \$37,197 \$10,153 18. Net Income (13 minus 17) \$2		\$791	\$1,481		\$20,668	\$84,747
Transmission \$143 \$341 10. Interest Distribution \$5,941 \$13,461 11. Misc. Non-operating revenue (net) \$ Line Operation/Maintenance \$7,362 \$3,561 12. Total other income (10+11) \$ Meter Reading \$745 \$2,382 13. Gross Income (9+12) \$ Meter Maintenance \$215 \$1,585 4. Interest on long term debt \$ Customer Service \$246 \$590 15. Interest on investment of municipality \$ Rolling Equipment \$3,169 \$5,534 4. Miscellaneous income deductions \$ Conservation \$12,037 \$38,879 16. Miscellaneous income deductions (14 thru 16) \$ Conservation \$72,037 \$31,001 \$ \$ Total Operating Expenses \$37,197 \$410,153 18. Net Income (13 minus 17) \$		\$12,348	\$41,758	OTHER INCOME		
Distribution \$5,941 \$13,461 11. Misc. Non-operating revenue (net) Line Operation/Maintenance \$7,362 \$3,561 12. Total other income (10 + 11) Meter Reading \$745 \$2,382 13. Gross Income (9 + 12) Meter Reading \$245 \$1,585 Actionary Service \$246 \$590 15. Interest on long term debt Customer Accounting \$246 \$590 15. Interest on investment of municipality Rolling Equipment \$3,169 \$5,534 46. Miscellaneous income deductions General & Administrative \$12,037 \$38,879 16. Miscellaneous income deductions General Property Maintenance \$37,197 \$10,153 18. Net Income (13 minus 17)		\$143	\$341	10. Interest	\$153	\$425
Line Operation/Maintenance \$1,362 \$3,561 12. Total other income (10 + 11) Meter Reading \$745 \$2,382 13. Gross Income (9 + 12) Meter Reading \$245 \$1,585 Structure Maintenance \$246 \$590 14. Interest on long term debt Customer Service \$246 \$590 15. Interest on investment of municipality Rolling Equipment \$3,169 \$5,534 Interest on investment of municipality General & Administrative \$12,037 \$38,879 16. Miscellaneous income deductions General Property Maintenance \$37,197 \$10,0153 18. Net Income (13 minus 17)		\$5,941	\$13,461	11. Misc. Non-operating revenue (net)	\$1,052	\$1,052
Meter Reading \$745 \$2,382 13. Gross Income (9 + 12) Meter Maintenance \$215 \$1,585 4. Interest on long term debt Customer Service \$246 \$590 15. Interest on investment of municipality 6 Customer Accounting \$3,169 \$5,534 16. Miscellaneous income deductions 6 Rolling Equipment \$12,037 \$38,879 16. Miscellaneous income deductions 6 Conservation General Property Maintenance \$37,197 \$110,153 18. Net Income (13 minus 17)		\$1,362	\$3,561	7	\$1,205	\$1,477
Meter Maintenance \$215 \$1,585 Structure Maintenance \$246 \$590 14. Interest on long term debt Customer Accounting \$246 \$590 15. Interest on investment of municipality Rolling Equipment \$3,169 \$5,534 46. Miscellaneous income deductions Conservation \$12,037 \$38,879 16. Miscellaneous income deductions (14 thru 16) General Property Maintenance \$37,197 \$410,153 18. Net Income (13 minus 17)		\$745	\$2,382		\$21,873	\$86,224
Structure Maintenance \$246 \$590 14. Interest on long term debt Customer Service \$246 \$590 15. Interest on investment of municipality Rolling Equipment \$3,169 \$5,534 Rolling Equipment \$12,037 \$38,879 16. Miscellaneous income deductions Conservation General Property Maintenance \$37,197 \$410,153 18. Net Income (13 minus 17)		\$215	\$1,585			
Customer Service \$246 \$590 14. Interest on long term debt Customer Accounting \$246 \$590 15. Interest on investment of municipality Rolling Equipment \$3,169 \$5,534 General & Administrative \$12,037 \$38,879 16. Miscellaneous income deductions Conservation General Property Maintenance 17. Total Income deductions (14 thru 16) Total Operating Expenses \$37,197 \$410,153 18. Net Income (13 minus 17)						
Customer Accounting \$246 \$590 15. Interest on investment of municipality Rolling Equipment \$3,169 \$5,534 General & Administrative \$12,037 \$38,879 16. Miscellaneous income deductions Conservation General Property Maintenance 17. Total Income deductions (14 thru 16) Total Operating Expenses \$37,197 \$110,153 18. Net Income (13 minus 17)						
Rolling Equipment \$3,169 \$5,534 General & Administrative \$12,037 \$38,879 16. Miscellaneous income deductions Conservation General Property Maintenance 17. Total Income deductions (14 thru 16) Total Operating Expenses \$37,197 \$110,153 18. Net Income (13 minus 17)		\$246	\$590			
General & Administrative\$12,037\$38,87916. Miscellaneous income deductionsConservationGeneral Property Maintenance17. Total Income deductions (14 thru 16)Total Operating Expenses\$37,197\$110,15318. Net Income (13 minus 17)		\$3,169	\$5,534			
ConservationConservationGeneral Property Maintenance437.197\$110.15318. Net Income (13 minus 17)		\$12,037	\$38,879	16. Miscellaneous income deductions		
General Property Maintenance \$37.197 \$110.153 18. Net Income (13 minus 17)			THE RESIDENCE OF THE PARTY OF T			
Total Operating Expenses \$37.197 \$110.153 18. Net Income (13 minus 17)				17. Total Income deductions (14 thru 16)	\$0	\$0
	32 Total Operating Expenses	\$37,197	\$110,153	18. Net Income (13 minus 17)	\$21,873	\$86,224

CITY OF BONNERS FERRY SEWER FUND MONTHLY FINANCIAL AND OPERATING REPORT

REPORT FOR THE MONTH OF: December, 2017

		DOL	DOLLARS	Cubic Feet Sold		# of Cust.
	SALES	This Month	Year to Date	This Month	Year to Date	This Month
7	Residential	\$34,311	\$102,903			1,014
7	Commercial - small	\$21,677	\$64,962			200
က	Commercial - large	\$13,123	\$39,369			72
4	Interdepartmental	\$34	\$101			-
2	Wholesale					
9	Industrial	29\$	\$202			2
7	Pumping & Drainage					
8						
6	Total (1 thru 7)	\$69,212	\$207,537	0	0	1,289
				INCOME STATEMEN	EMENT	
	OTHER REVENUES				This Month	Year to Date
10	Junk or Salvage Sold			1. Total operating Revenue (line 15)	\$69,212	\$208,601
11	Flusher Truck Rental			2. Operating revenue deductions:		
12	Misc. Sewer Revenue			3. Total operating expenses (line 28)	\$14,658	\$49,041
13	Connect Fees		\$1,064			
14	Grant Revenue					
15	Total Misc. Revenue (10 thru 14)	\$0	\$1,064	4. Depreciation	\$6,100	\$18,300
16	Total Operating Revenue (9 + 15)	\$69,212	\$208,601	5. Amortization		
				6. Taxes (General Fund Transfer)	\$3,461	\$10,430
	OPERATING EXPENSES					
17	Pumping & Lift	\$1,354	\$3,795	8. Total operating revenue deductions(3 thru 7)	\$24,219	\$77,771
18	Treatment	\$5,554	\$18,348	9. Operating Income (1 minus 8)	\$44,993	\$130,830
19	Dredging	\$0	\$3,072	OTHER INCOME		in an order of the state of the
20	Transmission	\$58	\$58	10. Interest	\$200	\$558
21	Distribution	\$1,055	\$2,063	11. Misc. Non-operating revenue (net)	\$350	\$350
22	Collection			12. Total other income (10 + 11)	\$550	\$908
23	Operation Lines	\$63	\$63	13. Gross Income (9 + 12)	\$45,543	\$131,738
24	Maintenance of Lines	\$0	\$125			***************************************
25	Structure Maintenance			14. Interest on long term debt		
5 6	Customer Service			15. Interest on investment of municipality		
27	Customer Accounting	\$179	\$396	16. Miscellaneous income deductions		
28	Rolling Equipment	\$477	\$1,174			
29	General & Administrative	\$5,918	\$19,947			
30	General Property Maintenance			17. Total Income deductions (14 thru 16)	\$0	\$0
31	Total Operating Expenses(17 thru 30)	\$14,658	\$49,041	18. Net Income (13 minus 17)	\$45,543	\$131,738

NOTICE OF TORT

For Damage or Injury

ATTENTION:

This form is to be completed by the claimant and is a requirement that if used, be presented to and filed with the clerk or secretary of the public entity involved. This form is being provided as a courtesy to assist you in filing your claim. Providing this form to you, is not an admission nor shall it be construed to be an admission of liability or an acknowledgement of the validity of a claim by the political subdivision. Legal requirements for filing claims can be found in the Idaho Code: Title 6, Chapter 9. All claims must be filed promptly and in writing.

		•	
Name: Gail Brown			
Address: 6850 Alice St			
City: Bonners Ferry State:	iD	Zip Code:	83805
Address for the Six Months Prior to the Date o	f the Damage	or Injury Oc	curred:
Home Number: (208) 267 946-7370	Work Number	r: (208) <u>2</u>	67-3151
Date of Incident: UN KNOWN	Time:	A.M.	or P.M.
Location of Occurrence: Corner of A			
Injuries that Resulted:		CIOVAC	213.
Provide a Description of What Happened: (Please attach any additional information you deem necessary)	believe or	ne of th	ne Snow plows
hit or scraped the telephone	pole res	ulting	in the phone
Cable being pulled from 1	ho nost	Af inch	1.
addition to the cable a pi	ece of	siding	wall pulled
I hereby certify that I have read the above information ar	nd it is true and cor	rrect to the best	of my knowledge.
I hereby make a claim against City Street	5		
			unknown
(damage, injury, etc.) If you were injured and you are on medicare/medicaid, pl Date of Birth	ease fill out the foll	lowing as requir	red by 42 U.S. C. 1395.
SSN			isti i n nan
Medicare/Medicaid Number			JAN 16 2018
Signature: Hail Brown	Date:	1-16-18	CITY OF BONNERS FEREN

emailed to I CRMF